



Dear Parent/Carer,

## Mobile Phone Policy

We hope that you are enjoying your summer. We write today with guidance on the school's mobile phone policy.

Students in years 7-11 are not permitted to use mobile phones in school, at any time. The only exception to this, is if they are asked to use a mobile device for educational purposes by their teacher.

We introduced this policy two years ago and have since noted improved social interactions between students, increased physical activity and reading during free time and a decline in social issues caused by negative social media use.

Please note the information below and share this with your child:

- Mobile phones must be put in bags and turned off at the start of the school day
- If a mobile phone is seen by a member of staff, at any time, it will be confiscated and taken to the school office. Please note that this includes phones being seen in pockets
- A confiscated phone will be returned to students at the end of the school day by a member of the senior leadership team
- Under certain circumstances, students may be instructed to hand their phone in at the start of the school day and for a period of days, collecting the phone at the end of each school day during this period

The school recognises that there are times when you need to make contact with your child or your child needs to make contact with you during the school day. If you need to get a message to your child then please contact the school office and the message will be passed on. Should your child need to contact you then they should go to the school office and ask the staff there to call you.

Thank you in advance for your support of the school in this matter and for discussing this with your child so that they are completely aware of the school's expectations before returning to school.

Yours sincerely,

Mr M Jones  
Headteacher